

PowerSchool – Built-in Reports List

This is a list of the built-in reports that ship with PowerSchool out-of-the-box. Note that most of these reports offer multiple user-defined run-time filters or criteria resulting in a great number of options for each report. Also, reports live throughout the PowerSchool user interface and are placed in the context of the user activity. (e.g. Scheduling reports live in the scheduling area). This list is grouped by report type and does not necessarily coincide the location of the report within PowerSchool.

1. Embedded Administrator Reports

1. Current Users - Details who is currently logged into PowerSchool
2. School Enrollment Summary - Disaggregation of entire school by grade level, gender and ethnicity Results drill down to reveal lists of students
3. District Enrollment Summary - Disaggregation of entire school district by grade level, gender and ethnicity Results drill down to reveal lists of students
4. School Master Schedule - Displays the master schedule as a matrix of teachers, courses, rooms, departments or credit types
5. School Courses List & Manager - Interactive course manager that will filter and report courses based on user-defined criteria
6. School Sections List by Course - Lists out all sections for each course for the current school
7. Section Class Roster List - Lists out the currently enrolled students for the selected course
8. Export Data from Template - Exports data for a selected group of students from a predetermined template of elements. Any number of templates may be defined.
9. Log Entries - Reports all student log entries based on user-defined criteria
10. Special Program Enrollment - Display and select students currently enrolled in special programs

2. Attendance Reports

1. Absentee - Single day period by period attendance code report
2. Attendance Count - Multi-day period by period attendance code report
3. Class Attendance Audit - Section specific attendance roster
4. Consecutive Absences - Report detailing consecutive student absences by absence code
5. Student Attendance Audit - Roster report detailing attendance codes by day
6. Monthly Student Attendance Report - Twenty-day student attendance report by grade
7. Attendance Summary by Grade - An aggregated attendance report for a date range and grade(s)
8. Year-to-Date Attendance Summary - A year-to-date aggregated attendance report by grade

9. Teacher Attendance Submission Status - Visual report showing which teachers have not taken attendance and for which sections/periods
10. Weekly Attendance Summary (Meeting) - A weekly attendance summary by section
11. Weekly Attendance Summary (Daily) - A weekly attendance summary by Teacher
12. Period Att Verification - Report showing students marked present a specified number of periods

3. Discipline

1. Discipline Log - A list of student discipline incidents by date range and sub-type
2. Discipline Summary - Disciplinary incidents by gender, ethnicity, special program and grade level
3. Discipline Log Search - Simplified discipline report that will list out results that match criteria
4. Incidents - Reports all historical incidents for the school based on user-defined criteria

4. Grades and Gradebooks (administrator reports)

1. Class Ranking - Student list by GPA
2. Grade Count - Totals current or historical final grade count for all students for a specified term
3. Grade Count by Teacher- Totals current or historical final grade count for a selected group of teachers and a specified term, broken down by teacher
4. Grades Distribution - Identifies trends in instruction, grading and assessment
5. Graduation Progress Report (PDF) - Progress towards graduation requirements
6. Honor Roll - Students meeting honor roll criteria
7. Standards - Cumulative standards summary report
8. Teacher Gradebooks - (PDF) copy of gradebooks for selected teachers
9. PowerTeacher Administrator: Section Readiness Report - Displays a list of all teachers and sections for the school and whether or not the teachers have indicated that the grades are final and ready for report cards

5. Membership and Enrollment

1. ADA/ADM by Date - Attendance and membership summary report by date
2. ADA/ADM by Student - Attendance and membership summary report by student
3. ADA/ADM by Minute - Attendance and membership summary report by minute
4. Aggregate Membership Audit - Membership audit by section
5. Class Size Reduction Report - Daily enrollment numbers by section
6. Enrollment by Grade - Summary of student enrollment by grade level
7. Enrollment by Section - Membership summary report by section
8. Enrollment Summary by Date - Membership summary report by date

9. Voc Courses Agg Membership - Membership summary of vocational courses
10. School Enrollment Audit - A report of possible school enrollment errors
11. Section Enrollment Audit - A report of possible section enrollment errors

6. Dashboard Widgets

1. School Enrollment Trend - Monthly trend in school enrollment
2. School Membership Trend - Monthly trend in school membership
3. Special Programs - Active Enrollments - Current enrollment for special programs at school
4. School Discipline - Total count of discipline log entries by discipline log type
5. In Session Days by Month - Number of in session school days by month
6. Server Processes Status - Current status of server
7. Server Report Queue Jobs - Current status of server report queue
8. Average Server Logins - Average number of daily logins by hour
9. Server Memory - Total RAM, Virtual Memory and Free Memory
10. Server Handlers - Total count of busy and free handlers
11. Server Hits - Total hits for server broken down by admin, teacher and public portals
12. Server Volume - Total size, used and free space

7. Group Reports - Student Lists

1. Address Validation Exception - Lists students with an addresses could not be validated by Google
2. Boundary Validation Exception - Lists students with an address outside the defined school or district boundary
3. Dynamic Group Enrollment Summary - Disaggregates any selected group of students by grade level, gender and ethnicity
4. Invalid Course Requests - Lists student requests which are invalid due to course prerequisites
5. List Students - Produces a quick list of any user-defined data for the currently selected students
6. Quick Export - Quickly export any user-defined data for the currently selected students right to a spreadsheet
7. Search by GPA - Searches currently selected group of students by GPA, enrollment, etc.
8. Search by Grades/Attendance - Searches currently selected students by grades, citizenship, attendance, etc.
9. Search for Perfect Attendance - Searches currently selected students for perfect attendance
10. Select Students by Hand - Allows user to manually select any group of students without requiring any ad-hoc searching
11. Student Schedule Report - Creates a printable student matrix report for the selected students

12. At Risk - A listing of courses, sections and grades associated with students who are currently at risk of failing for the current term
13. Class Rosters (PDF) - User definable class lists which may include demographics, GPAs, historical grades, comments, attendance and more.
14. Master Schedule (PDF) - User definable student schedule report
15. Student Schedule Listing - User definable student schedule report

8. Individual Student Reports

1. Attendance Audit - Full audit of attendance for all classes and all days within the current term. Includes dropped classes.
2. Bell Schedule - Displays a graphical representation of the student's bell schedule for the current week. Can include passing periods and lunch breaks
3. Course Enrollment History - Historical account of all student course enrollments
4. Course Recommendations - Aggregate list of all teacher course recommendations
5. Cumulative Information - Listing of various standard and custom GPA calculations, projected GPA, Class Rank, and other information. (configured in front office by SIS administrator)
6. Current Course Requests - Editable list of current course requests for the student. Used with the automated walk-in scheduler.
7. Fee Transactions - Report listing all the student's various transactions. Includes deposits, course fees, tuition, etc.
8. Future Course Requests - Editable list of future course requests for the student. List is limited by any course prerequisites that may exist for each course. (references the student's course history and teacher course recommendations)
9. Graduation Progress - Reports the student's progress toward graduation for the current selected graduation requirement set. Indicates completed requirements, outstanding, and courses in progress.
10. Historical Grades - Complete listing of every historical grade stored for the student. Grades in report offer "drill-down" capability to reveal additional detail for each grade.
11. Honor Roll History - Report listing all honor roll records stored for the student. Each record can be opened to reveal additional detail.
12. Incident History - Report listing all incidents for the selected student. Each incident may be opened to reveal additional detail or to be edited/augmented.
13. Log Entries - Listing of all Log Entries for the student. This can include any number of log types, including but not limited to: Health, Attendance, Parents, Discipline, Counselor, etc.
14. Lunch Transactions - Report listing all lunch transactions for the student along with the current lunch balance.
15. Parent/Student Net Access Log - Listing of each time a parent accessed the parent portal. Report includes: Date, Time, Access Type (Phone or Internet) and Duration. Report also details access history of student separate from the parents.

16. Quick Lookup - Real-time snapshot of the student's progress in all classes. Displays real-time attendance for last week and this week as well as cumulative absent and tardy totals for the current term and school year. The current and past final grades are displayed for all classes. Drill-down ability reveals assignments, scores and teacher comments for each class. Current and past standards scores for the current school year are also displayed.
17. School Transfer History - Report displaying entry and exit dates for the current enrollment, and all other transfers for the student in and out of schools within the district.
18. Section Availability for Current Course Requests - Displays current course requests and the availability of all sections for each course Used for manual walk-in scheduling
19. Special Program Enrollment History - Report displaying entry and exit dates for the student in and out of special programs (Title I, SPED, 504, etc)
20. Standards Progress History - Report displaying all current and stored standards scores for the student.
21. Teacher Comments - Report listing all current teacher comments and attendance point totals for the student.
22. Test Scores - Report listing all historical tests and scores for the student. Each test listed may be expanded to reveal the scores for that test.
23. Truancies - Report listing all truancies for the student

9. PowerLunch Reports

1. Cash Report - reports cash collected by each cashier on specified day
2. Meal Count Listing - Detailed version of Meal Count Report
3. Meal Count Report - Reports a quick list of total meals served during a specified date range
4. Meal Program Eligibility - Automatically evaluates a family of students for eligibility for Free, Reduced or Full Pay status
5. Class Counts - Meal counts and survey results from all sections
6. Transaction Detail Report - Reports every transaction during a specified date range

10. System Administrator Reports

1. Web Database Access: Search for records - Web interface to reductive, ad-hoc searching provides read-only or read & write access to all records in all tables
2. Web Database Access: List Selected Records - Lists out resulting records from the ad-hoc search. Link included for each record to expand and view all elements.
3. Web Database Access: Selected Records (Table View) - A configurable table that lists resulting records from ad-hoc search in a matrix. Columns are sortable by clicking on headers. Link included for each record to expand and view all elements.

4. Web Database Access: Match Selected Records Against Related Table - Creates a new selection of records for the current table based upon related records from another selected table.
5. Custom Fields - Lists the custom fields that have been added to the selected table
6. Custom Screens - Lists the custom screens that have been added to PowerSchool
7. Parental Access Statistics - Summary report for parent and student logins. Also displays information on the number of email messages sent to parents.
8. View Disabled IP addresses - Report listing IP addresses where a user failed to authenticate after X number of attempts. (X defined by sys admin) Report includes links to allow admin to release addresses.
9. IP Address Restrictions - Report listing the various ranges of IP addresses that are allowed to access the Administrator portion of PowerSchool.
10. Security Groups - Listing of all defined security groups. (Used to assign page permissions throughout PowerSchool)
11. Users by Security Group - List of all users grouped together by security group.
12. Server Statistics - Report detailing a wide variety of server statistics
13. System Log - Report listing date and time of various server events
14. Version Fix Log - Report listing all version fixes, date of completion and the resulting code
15. Report Queue: Completed Jobs - Listing of all reports that have been run by all users system wide. Links to access the resulting report file, as well as additional detail for each job.
16. Report Queue: Current Jobs - Listing of all reports from all users currently running. Option to cancel individual reports.
17. Report Queue: Status - Report detailing the current status of the Report Queue.

11. Database Management Reports:

1. Tablespaces & Disk Usage - Displays used and unused disk space for database tables, and percentage of total used and unused disk space for database
2. Configuration - Multi-tab report that displays various data on Database OS, Oracle Configuration, Current Alerts, Backup Configuration and Application Node(s)
3. Backup Scheduling - Report listing backup configurations for weekly and daily backups as well as the weekly database reorg
4. Backups History - Report listing details of all backups
5. Flashback Database Info & Flash Recovery Area

12. Scheduling Reports - Pre Build

1. Scenarios - Listing of each schedule scenario that might be used as the framework to build the school's schedule. (Includes scenarios from previous years.)

2. Course Rank - Report listing out all active courses from schedule course catalog. List is ranked based on likely complexity of scheduling sections based on scheduling data. Course ranking used when automated build is executed.
3. Rooms - Report produces an editable list of rooms to be used by scheduler and all room detail.
4. Conflict Matrix Export - Exports a course conflict matrix.
5. Conflicting Students List - Identifies students with primary requests for two given courses.
6. Course List - Lists course scheduling information.
7. Course Prerequisites List - Lists all prerequisites for the selected group of courses. Interactive, allows for editing and management of prerequisites
8. Course Relationships - Lists all course relationships.
9. Course Request Tally - Lists number of requests and alternates for each course. Links for each provide drill-down & edit capability.
10. Requests by Course - Lists all student course requests, grouped by course.
11. Requests by Student - Lists all student course requests, grouped by student
12. Room List - Lists room scheduling information.
13. Scheduling Checklist - Reports status of pre-build activities
14. Student List - Lists student scheduling information for all current and incoming students.
15. Student Request Tally - List of students and total course requests, credits, primary requests and alternate requests.
16. Teacher Assignments By Course - Lists all teacher assignments for each course.
17. Teacher Assignments By Teacher - Lists all course assignments for each teacher.
18. Teacher List - Lists teacher scheduling information.

13. Scheduling Reports - Post Build

1. Build Master Schedule Queue - A list of each iteration of schedule built. Ability to import previously built schedules, even after changes to settings have been made.
2. Schedule Build Results Log - A detailed log indicating all stats for the schedule build. Also includes comprehensive lists of all warnings, alerting the user to possible gaps in data.
3. Schedule Build Log - High-level results of build/load process that includes: Date, Time, Run Time, # of sections built/loaded.
4. Alternate Request Report - Indicates requests and alternates filled for each student.
5. Individual Student Conflict Matrix - Analyzes student's schedule and displays available sections, request results and scheduling constraints.
6. Master Schedule - Displays an interactive draft master Schedule in year mode.
7. Master Schedule (PDF) - Creates a PDF document of the draft master Schedule in year mode.
8. Master Schedule List - Customizable Master Schedule in list format.

9. Non-scheduled Course Requests - Lists requests not scheduled for each course. Alternate course requests can be included/excluded.
10. Non-scheduled Student Requests - Lists requests not scheduled for each student. Alternate course requests can be included/excluded.
11. Non-scheduled Student Requests for Scheduled Courses - Lists requests not scheduled for each student for scheduled courses only. Alternate course requests can be included/excluded.
12. Percent Schedule By Students - Student level schedule percents for current school
13. Room Schedule - Lists the sections scheduled in each room.
14. Room Utilization - Totals the number of seats and available seats in each room by period.
15. Schedule Periods By Grade - Number of students scheduled and not scheduled by grade level.
16. Schedule Course Enrollment - Seats available, taken and requested by course.
17. Schedule Results By Grade - For current school, percentages of scheduled and unscheduled students.
18. Student Schedule List - Number of scheduled classes by student.
19. Student Schedule Report - Creates a printable student matrix report for the selected students.
20. Teacher Maximum Load Report - Shows the number of students assigned to a teacher, compared against a district maximum per teacher.
21. Under-scheduled Students - Lists the number of students scheduled for each period.
22. Unscheduled Rooms - Lists number of unscheduled rooms for each Term/Period/Day Combination.
23. Unscheduled Students - Lists number of unscheduled students for each Term/Period/Day Combination.
24. Unscheduled Teachers - Lists number of unscheduled teachers for each Term/Period/Day Combination

14. PowerTeacher Reports

1. Attendance Grid - Student and date grid template for taking offline attendance
2. Category Total Report - Summary of category totals by section or by student
3. Final Grade and Comment Verification - Final grades and comments by reporting term. Also lists out end-of-term standards scores for the class.
4. Individual Student Report - Summary of class activity per student
5. Missing Assignment Report - Listing of assignments that have not been scored. List by student or assignment
6. Scoresheet - Student grade and assignment data. (Print out of gradebook)
7. Student Multi-Section Report - Student information from all of a student's sections
8. Student Roster - Student demographic information listed one row per student

15. PowerTeacher Web Portal Reports

1. Mailing Labels - Assorted mailing labels templates can be made available to teachers to run for an individual student, a selected class, or all classes.
2. Form Letters - Assorted form letters can be made available to teachers to run for an individual student, a selected class, or all classes.
3. Report Card Reports - Report Card reports may be used to produce progress reports, report cards or student schedules.
4. Other Custom Reports - Any number of other custom reports such as certificates, student directories, permission slips or ID badges can be made available to teachers.
5. Student Course Recommendations - A listing of all course recommendations made by the teacher for students currently enrolled in one of the teacher's sections.
6. Meals - Meal report for the teacher displaying the current lunch balance and all transactions, including the date, time, net and description.
7. Staff Directory - Listing of all staff for school including: Name, Room, Email, Home #, School #. (Email, home and school telephone numbers are opt-in by the teacher)
8. Daily Bulletin - Listing of all school bulletin items entered by staff from across campus. Does not include admin-only bulletins.

16. PowerTeacher Web Portal - Individual Student Reports

1. Cumulative Grade Information - Listing of various standard and custom GPA calculations, projected GPA, Class Rank, and other information. (configured in front office by SIS administrator)
2. Demographics - Listing of various student demographic information.
3. Meeting Attendance - Full audit of attendance for all classes and all days within the current term. Includes dropped classes.
4. Parent/Student Net Access Log - Listing of each time a parent accessed the parent portal. Report includes: Date, Time, Access Type (Phone or Internet) and Duration. Report also details access history of student separate from the parents.
5. Pearson Inform Student Profile - For PowerSchool customers who also use Pearson Inform, the student profile is integrated within the PowerTeacher Web Portal and displays a variety of individual student reports on a variety of assessment data. Various charts and graphs track the individual longitudinal progress against the grade level, school and district.
6. Quick Lookup Screen - Real-time snapshot of the student's progress in all classes. Displays real-time attendance for last week and this week as well as cumulative absent and tardy totals for the current term and school year. The current and past final grades are displayed for all classes. Drill-down ability reveals assignments, scores and teacher comments for each class. Current and past standards scores for the current school year are also displayed.
7. Schedule - Displays the current student schedule

17. ReportWorks – Report Templates

1. Aggregate Immunization Summary – *Immunization status counts by vaccine.*
2. Ethnicity Distribution Graph – *Graph of students by ethnicity.*
3. Generic Truancy Letter
4. Health Office Visits by Students – *Table containing health office visits by student.*
5. Health Screenings – *Student table group contains child tables for all screening types.*
6. High School Transcript – *Traditional two semester high school transcript.*
7. Historical School Enrollments – *Table of students with school enrollments.*
8. Incident Management – *CrosssTab by School and Type – Incident Management report that provides a count of incidents, by school an type.*
9. Incident Management – *District Summary – Incident Management report that provides a summary of incidents, grouped by school. For each incident, the ID, incident date, recorded date, type, and title are provided. The report also contains the total number of incidents for the reporting period, and the total number of incidents per school.*
10. Incident Management – *Participant Report – Incident Management report that provides information about the incident and lists the participants involved in the incident. Participant information includes behavior, actions, objects and attributes associated to each participant.*
11. Mailing Labels – *Labels containing student mailing addresses.*
12. Standards Report Card – *Standards grades displayed in a crosstab format.*
13. Student Bell Schedule – *Chronological list of a student’s class meetings by day for a specified date range.*
14. Student Form Letter – *Form letter based on student data.*
15. Student Schedule List – *Table of students with class enrollments.*
16. Traditional Report Card – *Traditional grades displayed in a crosstab format.*
17. Truancy Letter 1 – *Table grid of students with class enrollments.*
18. Truancy Letter 1 with Ed Codes – *Table grid of students with class enrollments.*
19. Truancy Letter 2 – *Table grid of students with class enrollments.*
20. Truancy Letter 2 with Ed Codes – *Table grid of students with class enrollments.*
21. Truancy Letter 3 – *Table grid of students with class enrollments.*
22. Truancy Letter 3 with Ed Codes – *Table grid of students with class enrollments.*

18. System Report Templates

1. Fee Report (invoice)
2. High School Transcript
3. Middle School Transcript
4. Student ID Badges
5. Student Profile (page 1)
6. Student Profile (page 2)
7. Student Scheduling Form
8. Sample Web ID and Password Letter for Parents
9. Sample – Mailing Label (Avery 5160)
10. Sample – Login Info on Mailing Label

- 11.Sample – Teacher Login Info on Mailing Label
- 12.Sample – Attendance Letter
- 13.Sample – HS Report Card
- 14.Sample – Lunch Balance Letter
- 15.Sample – MS Report Card
- 16.Sample – Progress Report
- 17.Sample – Quarter MS Report Card